

ADOPTED: JANUARY 2000  
REVISED: JANUARY 2001  
AMENDED: JANUARY 2002  
AMENDED: JUNE 2006  
AMENDED: JUNE 2007

**Article I: Name of Organization**

The name of this organization shall be the Louisiana Athletic Trainers Association, herein referred to as the Association.

**Article II: Objectives of the Association**

**Section I:** To develop, promote and maintain high standards for the profession of athletic training within the State of Louisiana.

**Section II:** To promote legislation for the public good and the betterment of athletic training within the State of Louisiana

**Section III:** To organize, cooperate with, and aid other groups dedicated to safety in sports competition.

**Section IV:** To promote the exchange of knowledge and information within the profession of Athletic Training.

**Section V:** To represent Athletic Trainers before governmental, professional, or voluntary groups or agencies and the public

**Section VI:** To support the concept of interscholastic competition within the frame of the total education concept

**Section VII:** To promote such services as will further the association.

**Article III: Membership**

**Section I: Classes of Membership**

**Professional Member**—members in this classification shall be adults who are certified by the State of Louisiana (and may be nationally certified by the National Athletic Trainers Association, N.A.T.A.) or any other professional who is dedicated to the safety in sports competition and is associated with sports competition and is associated with sports programs. Members of this classification would follow the state law covering athletic training. Only state certified athletic trainers would be eligible to vote on matters

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**Article II: Objectives of the Association**

~~II.1. Section I:~~—To develop, promote and maintain high standards for the profession of athletic training within the State of Louisiana.

~~II.2. Section II:~~ -To promote legislation for the public good and the betterment of athletic training within the State of Louisiana

~~II.3. Section III:~~—To organize, cooperate with, and aid other groups dedicated to safety in sports competition.

~~II.4. Section IV:~~—To promote the exchange of knowledge and information within the profession of Athletic Training.

~~II.5. Section V:~~—To represent Athletic Trainers before governmental, professional, or voluntary groups or agencies and the public

~~II.6. Section VI:~~—To support the concept of interscholastic competition within the frame of the total education concept

~~II.7. Section VII:~~—To promote such services as will further the Association.

**Article III: Membership**

~~III.1. Section I:~~—Classes of Membership

~~III.1.1. Professional Member~~

~~M~~—members in this classification shall be **composed of individuals** ~~adults~~ who are **1)** certified by the **Louisiana State Board of Medical Examiners (LSBME)** ~~State of Louisiana~~ (and may be nationally certified by the National Athletic Trainers Association **Board of Certification (BOC)**). Only **LSBME** state certified athletic trainers would be eligible to vote on matters concerning the

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concerning the Association, hold an elected office or be a committee chairperson.

Retired Member—Members of this classification shall be retired from active practice of athletic training.

Student Member—Members of this classification would be full time students in either a high school or college setting and under the supervision of a certified athletic trainer, physician or coach. Student members would not be able to vote, hold office or be a committee chairperson.

### Section II: Application Process

Membership forms may be obtained from the Treasurer. Based on the information contained in the form, prospective members will be assigned a classification. Membership rolls will be compiled and distributed after the summer meeting.

### Section III: Denial of Membership and Removal from Membership

Any person may be denied membership in the Association if the information on his/her application form is found to be false or the applicant fails to meet the requirements of any of the classifications. Any member may be removed from the Association when a complaint concerning his/her conduct or ethical standards are found not in alignment with the code of ethics and ideals upon which this Association is bases. The executive committee will decide whether or not to submit a vote on his/her removal to the membership-at large. Following a two-thirds vote of the membership in attendance at the summer meeting, his/her name will be removed from the Association's roll.

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Association, hold an elected office or be a committee chairperson.

### III.1.2. Retired Member

—Members of this classification shall **have** retired from active practice of athletic training. They must provide valid “proof” of retirement from active practice of athletic training. **Retired members shall request a change in classification with the Association. Retired members would be eligible to vote on matters concerning the Association.** Retired members of this classification will not be eligible to receive CEU's.

### III.1.3. Student Member—

Members of this classification would be full time students in either a high school or college setting and under the supervision of a certified athletic trainer, physician or coach. Student members would not be able to vote, hold office or be a committee chairperson.

### **III.2. ~~Section II: Application Process.~~**

Membership forms may be obtained from the website, [www.latainc.org](http://www.latainc.org). Based on the information contained in the form, prospective members will be assigned a classification. **The Association Membership Roll rolls** will be compiled **and distributed** after the **annual** summer meeting.

### **III.3. ~~Section III: Denial of Membership and Removal from Membership~~**

Any person may be denied membership in the Association if the information on his/her application form is found to be **fraudulent false** or the applicant fails to meet the requirements of any of the classifications.

### **III.4. Suspension of Membership.**

**Recommendations for suspensions of membership for a**

**justified cause may be submitted by any member, and shall be processed in the following manner:**

**III.4.1 Filing – Complaints must be in writing and signed by the complainant.**

**III.4.2. Investigation – The Ethics Sub-Committee of the Executive Committee will initiate an investigation within thirty (30) days of receiving the complaint.**

**III.4.3. Hearing – If the Ethics Sub-Committee determines that the complaint has merit, and that the matter cannot or should not be resolved by informal agreement, a hearing shall be held in the following manner:**

**III.4.3.a. The accused member shall be notified by the secretary through certified mail no less than thirty (30) days in advance of the date of the hearing. The notice shall inform the member of the charges made against him/her, and the time and place of the hearing.**

**III.4.3.b. The Ethics Sub-Committee may dismiss the charges, or on finding probable cause, recommend the appropriate action be taken against the accused member. Penalties will be assessed on a case by case basis. .**

**III.4.3.c. Decision – The Executive Committee shall review the recommendation of the Ethics Sub-Committee and may affirm the recommendation, impose less severe disciplinary action, or direct a new hearing. The Executive Committee shall notify the accused member of its decision by certified mail.**

**III.4.4. Appeal - Within thirty (30) days of receipt of the final decision of the Executive Committee, the accused member has the right to appeal in the following manner:**

**III.4.4.a. An appeal must be made in writing to the President and postmarked by the 30 day**

**Article IV: Officers**

**Section I: Nomination/Election**

Amended 2004: Nominations for any elected position will be made at the Winter Business Meeting in the year of the election. Ballots will be made available the morning after the business meeting (or the first full day) of the Summer Symposium. Voting be held on-site from 8 am – 4 pm. The Executive Committee will tally the votes and the results of the vote will be announced at the end of the day. The new officers will take over after the summer business meeting. If there are only two members running for an office, a simple majority vote of all returned ballots will be needed to be elected.

All ballots must have the voting member’s state certification number and be returned to the secretary for tabulation.

**deadline for the appeal to be valid.**

**III.4.4.b. Notice of time and place of the appeal hearing will be sent to the accused by certified mail no less than thirty (30) days in advance of the appeal hearing.**

**III.4.4.c. The appeal hearing decision of the Executive Committee shall be final.**

**III.4.4.d. At the discretion of the Executive Committee, the results of the hearing may be passed on to the Ethics Committee of the NATA and/or to the LSBME.**

~~Any member may be removed from the Association when a complaint concerning his/her conduct or ethical standards are found not in alignment with the code of ethics and ideals upon which this Association is bases. The executive committee will decide whether or not to submit a vote on his/her removal to the membership at large. Following a two-thirds vote of the membership in attendance at the summer meeting, his/her name will be removed from the Association’s roll.~~

**Article IV: Governance Officers**

**IV.1. Governing Body.**

**The governing body of the LATA shall be the Executive Committee. It shall be comprised of the duly elected Officers of the Association (President, Vice President, Secretary, Treasurer, and Director of Continuing Education); the Past President; and duly appointed positions of the Association (At large member, Chair of the Ethics Sub-Committee, Medical Advisor, and two Student Representatives). ~~The Past President is also a member of the Executive Committee.~~**

**IV.2.** Nomination(s) for an office(s) shall be announced at the annual winter business meeting in the year of the election and posted on the association web site. The Secretary of the Association will inform the membership of the office(s) needing to be filled at the summer business meeting and on the association web site. The Secretary will need to

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**Amended (06-07) In the event of an absolute tie in an election of a new executive officer, the standing members of the Executive Committee, along with the past LATA Presidents, will vote to break the tie. This vote will exclude an person(s) involved in said election.**

A recount of votes must be requested in writing by five certified members and delivered to the Secretary before the end of the Symposium. Recount will be done in the presence of the Executive Committee and the members requesting the recount at the symposium. Officers running for re-election can do so unopposed. Once an officer can no longer run for re-election, there must be two or more candidates running for election.

Amendment (1/06): In the event of a special circumstance preventing an on-site election of an executive committee office, a special election will be conducted via email. This online election will be conducted over a 14-day period during the month of June. This will occur via a secure email site manned by an outside official of a mutual party. In accordance with the current by-laws, the voting eligibility will remain the same.

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have all nominations by 5:00 pm on the last day of November. The person(s) being nominated for an office will be required to inform the Secretary of their willingness to run for the office, failure to do this will result in their name being withdrawn from consideration. The Secretary will be responsible for validating the nominee's eligibility to run for the office they have been nominated for.~~Section I:~~

### **IV.3. Election of an Officer to the Governing Body.**

**IV.3.1. Election to a LATA Office shall only require a simple majority of the valid votes duly received from the voting membership. The election(s) of an officer shall be held on-line during the month of April. This election will be held on-line and will begin on April 1 and end at midnight on April 30.**

**IV.3.1a. The Organization Affairs Committee shall validate and ~~Executive Committee will~~ tally the votes. Any member of the Organizational Affairs Committee whose name appears on a ballot, must be excused from this process. The election and the results shall ~~of the vote will~~ be announced to the membership via website on May 10. The candidate will be notified of the results by May 5.**

**IV.3.1b In the event of an absolute tie in an election of a new executive officer, the standing members of the Executive Committee, along with any past LATA President shall vote to break the tie. This vote will exclude any person(s) involved in said election.**

**IV.3.1c The term of any new officer(s) shall begin with the conclusion of that annual ~~will take over after the summer business meeting. If there are only two members running for an office, a simple majority vote of all returned ballots will be needed to be elected.~~**

### **IV.3.2.**

**All ballots must have the voting member's state certification**

**Section II: President**

Qualifications: In order to hold the office of President, a person must be a state certified athletic trainer and a member in good standing with the Association. The person must also have been employed as an athletic trainer in the State of Louisiana for two calendar years.

Terms of Office: Three (3) years. A term shall begin at either the conclusion of the Summer Business Meeting, or on July 1 (whichever comes first.)

Number of Terms: A member may hold the office of President for only two (2) consecutive terms.

Duties:

1. The President shall preside at all meetings of the Executive Committee and Association.
2. The President shall call special meetings of the Association when deemed necessary, or at the request of the Executive Committee or at the written request of five state certified members.
3. The President shall make all committee chairman assignments, with the approval of the Executive Committee.
4. The President shall be the official representative of the Association before all outside groups, organizations and agencies.
5. The President shall supervise the other officers in the performance of their duties as outlined herein. The President shall be empowered to assign other duties to officers or members for the good of the Association and to carry out the Association’s objectives.
6. **All members of the executive committee are expected to be in attendance at both executive and general summer and winter business meetings. In the extenuating circumstances requiring an**

~~number and be returned to the secretary for tabulation.~~

A recount of votes ~~may~~ **must** be requested in writing by five certified members and **shall be** delivered to **a LATA Officer the Secretary before the end of the Symposium**by. By May 15<sup>th</sup>. A **Recount of the votes shall will** be done in the presence of the Executive Committee, **the members on the ballot in question, Committee** and ~~the any~~ **members** requesting the recount at the symposium.

**IV.3.3.** Officers running for re-election ~~may can~~ do so unopposed. Once an officer can no longer run for re-election, there must be two or more candidates running for election. **The exception is if the current Vice President wishes to run for the office of President he may do so unopposed.**

**IV.3.4. Special Election.**

~~Amendment (1/06):~~—A special election should be done thru on-line voting.

~~IV.3.4a.~~ This online election **shall begin within 15 days as determined by the Executive Committee and will** be conducted over a ~~30~~ **14**-day period ~~during the month of June~~. This will occur via a secure email site manned by an outside official of a mutual party. In accordance with the current by-laws, the voting eligibility will remain the same.

**Article V: Powers and Duties of the Executive Committee**

**V.1. Powers and Duties of the Officers and Members of the Executive Committee.**

**The Officers are the President, Vice President, Secretary, Treasurer and the Director of Continuing Education. Additional members are the Past President, Ethics Subcommittee Chair, At-Large Member, Medical Advisor and Student Representatives.**

**V.1.1. Section II: President**

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absences, the President should be notified prior to said meeting.  
(2007)

### Section III: Vice-President

Qualifications: In order to hold the office of Vice-President, a person must be a state certified athletic trainer and a member in good standing with the Association.

Terms of Office: Three (3) years. A term shall begin at either the conclusion of the Summer Business Meeting, or on July 1 (whichever comes first.)

Number of Terms: A member may hold the office of Vice-President for only two (2) consecutive terms.

Duties:

1. In the absence of the President, the Vice President shall preside at all meetings and represent the President before all outside agencies, groups or organizations.
2. The Vice-President, with the Secretary, shall be in charge of all arrangements for the Association's general business and executive meetings.
3. The Vice-President shall be an Ex-officio of all Committees.

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**V.1.1a.** Qualifications: In order to hold the office of President, a person must be a state certified athletic trainer **and certified by the N.A.T.A. Board of Certification (BOC); and a member in good standing with both Associations.** ~~and a member in good standing with the Association.~~ The person must also have been employed as an athletic trainer in the State of Louisiana for two calendar years.

**V.1.1b.** Terms of Office: ~~Three (3) years.~~ **A The term of Office is three (3) years and** shall begin at ~~either~~ the conclusion of the **annual summer symposium.** ~~Summer Business Meeting, or on July 1 (whichever comes first.)~~

**V.1.1c.** Number of Terms: A member may hold the office of President for only two. ~~two (2) consecutive~~ terms.

**V.1.1d.** Duties: **The President shall:**

**V.1.1d.1.** ~~The President shall p~~Preside at all meetings of the Executive Committee ~~Committee~~ and Association.

**V.1.1d.2** **Represent a tie-breaking vote on the Executive Committee and votes only in the event of impasse.**

**V.1.1d.3.**

~~The President shall~~ C-call special meetings of the Association when deemed necessary, or at the request of the Executive Committee ~~Committee~~ or at the written request of five state certified members.

**V.1.1d.4.**

~~The President shall~~ Appoint all committee chairman, Member at-large, Medical director and the nine LATA Regional Representatives. Appointment recommendations shall be preented at the first meeting of the executive committee at

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4. The Vice-President shall assume the role of President in the event of the President having to leave office unexpectedly. He/She will hold office and fulfill the duties of both offices, with the assistance of the Secretary, until such time as nominations can be obtained and an election can be held.
5. The Vice-President will remove committee members for failure to perform assigned duties, or for other valid reasons, with approval of the President
6. The Vice-President shall submit a yearly report on the standing committees, and their functions, finances, and their programs for the past year. This report will be submitted at the general membership meeting of the Summer Meeting.
7. The Vice President shall be the awards facilitator for both the educational and service awards. He/She shall be responsible for the call of nominations such that all nominations can be given to the Executive and Education Committee on or before the Winter Business Meeting.
8. The Vice President shall perform other duties as assigned by the President.
9. **All members of the executive committee are expected to be in attendance at both executive and general summer and winter business meetings. In the extenuating circumstances requiring an absences, the President should be notified prior to said meeting.**  
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### Section IV: Secretary

Qualifications: In order to hold the office of Secretary, a person must

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the summer meeting. These recommendations must be approved by the Executive Committee.

### V.1.1d.5.

~~The President Serve as shall be~~ the official representative of the Association before all outside groups, organizations and agencies.

### V.1.1d.6. S

~~The President shall s~~upervise the other officers in the performance of their duties as outlined herein.

### V.1.1d.7. ~~The President shall be empowered to~~

~~A~~assign other duties to officers or members for the good of the Association and to carry out the Association's objectives.

### V.1.1d.8. **Perform the duties as outlined in the LATA Policy and Procedure Manual.**

### V.1.2. ~~Section III: Vice-Vice President~~

**V.1.2a.** Qualifications: In order to hold the office of ~~Vice-~~Vice President, a person must be a state certified athletic trainer **and certified by the N.A.T.A.**

**Board of Certification (BOC); and a member in good standing with both Associations.**~~and a member in good standing with the Association.~~

The person must also have been employed as an athletic trainer in the State of Louisiana for two calendar years.

**V.1.2b.** Terms of Office: ~~The term of office is t~~hree (3) years **and** ~~—A term~~ shall begin at ~~either~~ the conclusion of the **annual summer symposium.**  
~~Summer Business Meeting, or on July 1~~  
~~(whichever comes first.)~~

**V.1.2c.** Number of Terms: A member may hold the office of ~~Vice-~~Vice President for only two terms.

**V.1.2d.** Duties:



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be a state certified athletic trainer and a member in good standing with the Association.

Terms of Office: Four (4) years. A term shall begin at either the conclusion of the Summer Business Meeting, or on July 1 (whichever comes first)

Number of Terms: A member may hold the office of Secretary for only two (2) consecutive terms.

Duties:

1. In the absence of the President and/or Vice-President, the Secretary shall preside at all meetings and represent the above offices before all outside agencies, groups or organizations.
2. The Secretary shall serve as a standing chairman of the Organizational Affairs Committee.
3. The Secretary shall keep minutes of the proceedings of all of the Executive Committee and general business meetings.
4. The Secretary shall see that copies of the minutes of the winter and summer business meeting are published in the newsletter following the meetings.
5. The Secretary shall conduct all elections, will see to the designing of the ballots, that all candidates are eligible to hold office and will see to the mailing, collection and tabulation of ballots by an independent agency.
6. The Secretary shall send a notice of the time and place of all meetings to the membership.
7. The Secretary, with the Vice-President, shall be in charge of all arrangements for the Association's general business and executive meetings.
8. The Secretary shall perform other duties as assigned by the President.
9. **All members of the executive committee are expected to be in attendance at both executive and general summer and winter business meetings. In the extenuating circumstances requiring an absences, the President should be notified prior to said meeting.**

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~~In the absence of the President, The Vice-Vice President shall:~~

**V.1.2d.1. In the absence of the President,** preside at all meetings and represent the President before all outside agencies, groups or organizations.

**V.1.2d.**

**2. Work The Vice-President,** with the Secretary ~~in making, shall be in charge of~~ all arrangements for the Association's general business and executive meetings.

**V.1.2d.3.**

~~The Vice-President shall~~ **Serve as** ~~be~~ an Ex-officio **(non-voting)** of all **Standing** Committees.

**V.1.2d.4.**

**Submit a yearly report on the standing committees, and their functions, finances, and their programs for the past year.** This report will be submitted to the Executive Committee. This report will be presented to the general membership by the committee chair or the report may be added to the summer business meeting.

**V.1.2d.5. Remove committee members for failure to perform assigned duties, or for other valid reasons, with approval of the President.**

**V.1.2d.6. Coordinate both the educational and service awards. She/he shall be responsible for the call of nominations such that all nominations can be given to the Executive Committee and Education Committee on or before the Winter Business Meeting.**

**V.1.2d.7. The Vice-President shall** ~~Assume~~ the role of President in the event of the President having to leave office

**Section V: Treasurer**

Qualifications: In order to hold the office of Treasurer, a person must be a state certified athletic trainer and a member in good standing with the association.

Terms of Office: Four (4) years. A term shall begin at either the conclusion of the Summer Business Meeting, or on July 1 (whichever comes first.)

Number of Terms: A member may hold the office of Treasurer for only two (2) terms.

Duties:

1. The Treasurer shall collect all dues from the entire membership on a yearly basis.
2. The Treasurer will make a financial report for the membership of the Association. This report will be provided at the bi-annual business meetings.
3. The Treasurer shall work with the Secretary, host athletic trainer and Education Committee in planning the summer symposium.
4. The Treasurer, with the Secretary, shall be in charge of all arrangements for the Association’s general business and executive meeting held at the summer symposium.
5. The Treasurer, with the Secretary, will be in charge of and responsible for the setup and running of the symposium registration.
6. The Treasurer shall be the standing committee chairman of the Financial Affairs Committee.
7. The Treasurer shall perform other duties as assigned by the President.
8. **All members of the executive committee are expected to be in attendance at both executive and general summer and winter business meetings. In the extenuating circumstances requiring an absences, the President should be notified prior to said meeting.**

**Section VI: Director of Continuing Education**

unexpectedly. ~~He/She~~**She/he** will hold office and fulfill the duties of both offices, with the assistance of the Secretary, until such time as nominations can be obtained and a **special** election can be held.

**V.1.2d.8. Perform the duties as outlined in the LATA Policy and Procedure Manual.**

~~V.1.2d.9. The Vice-President will remove committee members for failure to perform assigned duties, or for other valid reasons, with approval of the President~~

~~The Vice-President shall submit a yearly report on the standing committees, and their functions, finances, and their programs for the past year. This report will be submitted at the general membership meeting of the Summer Meeting.~~

~~The Vice-President shall be the awards facilitator for both the educational and service awards. He/She shall be responsible for the call of nominations such that all nominations can be given to the Executive and Education Committee on or before the Winter Business Meeting.~~

~~The Vice-President shall Pperform other duties as assigned by the President.~~

~~V.1.3. Section IV: Secretary~~

**V.1.3a.** Qualifications: In order to hold the office of Secretary, a person must be a state certified athletic trainer, **certified by the BOC**, and a member in good standing with the Association. The person must also have been employed as an athletic trainer in the State of Louisiana for two calendar years.

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Qualification: In order to hold the office of Director of Continuing Education, a person must be state certified and certified by the N.A.T.A. Board of Certification (BOC); and a member in good standing with both Associations.

Terms of Office: Four (4) years. A term shall begin at either the conclusion of the Summer Business Meeting, or on July 1 (whichever comes first)

Number of Terms: A member may hold the office of Director of Continuing Education for only two (2) consecutive terms.

Duties:

1. The Director of Continuing Education shall, based on NATA BOC requirements, determine the qualifications of continuing education units for all symposiums, clinics and workshops related to sports medicine held by the Association.
2. The Director of Continuing Education shall maintain a listing of all certified members who attend any education symposium or clinic that is sponsored by the Association. This listing will be kept for a minimum of four (4) years.
3. The Association will follow the requirements for C.E.U. reporting procedure as outlined by the NATA.
4. The Director of Continuing Education shall set up and conduct whatever activity and function the Education Committee or membership feels is necessary to promote the objectives of the Association.
5. The Director of Continuing Education shall be a standing committee member of the Education Committee.
6. The Director of Continuing Education shall perform other duties as assigned by the President.
7. **All members of the executive committee are expected to be in attendance at both executive and general summer and winter business meetings. In the extenuating circumstances requiring an absences, the President should be notified prior to said meeting.**  
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**V.1.3b.** Terms of Office: **The term of office shall be** four (4) years **and** ~~—A term~~ shall begin at ~~either~~ the conclusion of the **annual summer symposium. Summer Business Meeting, or on July 1 (whichever comes first)**

**V.1.3c.** Number of Terms: A member may hold the office of Secretary for only two (2) consecutive terms.

**V.1.3d.** Duties: **The Secretary shall:**

**V.1.3d.1** In the absence of the President and/or Vice-President, ~~the Secretary shall~~ preside at all meetings and represent the above offices before all outside agencies, groups or organizations.

**V.1.3d.2.** ~~The Secretary shall s~~Serve as a standing chairman of the Organizational Affairs Committee.

**V.1.3d.3.** ~~The Secretary shall K~~keep minutes of the proceedings of all of the Executive Committee ~~Committee~~ and general business meetings.

**V.1.3d.4.** ~~The Secretary shall Ensure see~~ that copies of the minutes of the winter and summer business meeting are posted on-line at [www.latainc.org](http://www.latainc.org).

**V.1.3d.5.** ~~The Secretary shall C~~conduct all elections, certify that all candidates are eligible to hold office and will see to the tabulation of ballots.

**V.1.3d.6.** ~~The Secretary shall s~~Send a notice of the time and place of all meetings to the membership.

**V.1.3d.7.** ~~The Secretary, W~~with the Vice-President, ~~shall~~ be in charge of all arrangements for the Association's general business and executive meetings.

**V.1.3d.8.** **With the Treasurer, be in charge of**

~~and responsible for the setup and running of the symposium registration.~~  
**V.1.3d.9. Perform the duties as outlined in the LATA Policy and Procedure Manual.**  
**V.1.3d.10. ~~The Secretary shall p~~Perform other duties as assigned by the President.**

**V.1.4. ~~Section V: Treasurer~~**

**V.1.4a. Qualifications:** In order to hold the office of Treasurer, a person must be a state certified athletic trainer and a member in good standing with the association. The person must also have been employed as an athletic trainer in the State of Louisiana for two calendar years.

**V.1.4b. Terms of Office:** ~~The term of office shall be~~ four (4) years ~~and the~~ ~~—A~~ term shall begin at ~~either~~ the conclusion of the **annual summer symposium.** ~~Summer Business Meeting, or on July 1 (whichever comes first.)~~

**V.1.4c. Number of Terms:** A member may hold the office of Treasurer for only two (2) terms.

**V.1.4d. Duties: The Treasurer shall:**

**V.1.4d.1. ~~The Treasurer shall e~~Collect all dues from the entire membership on a yearly basis. They will collect all dues from non NATA members and process dues sent from SEATA.**

**V.1.4d.2. ~~The Treasurer will Present~~ make a financial report for the membership of the Association. This report will be provided at the bi-annual business meetings.**

**V.1.4d.3. ~~The Treasurer shall w~~Work with the Secretary, host athletic trainer and Education Committee **Chair** in planning the summer **educational** symposium.**

~~The Treasurer, with the Secretary, shall be in~~

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|  |  | <p><del>charge of all arrangements for the Association's general business and executive meeting held at the summer symposium.</del></p> <p><del>V.1.4d.4. The Treasurer, with</del> <b>With</b> the Secretary, <del>will</del> be in charge of and responsible for the setup and running of the symposium registration.</p> <p><del>V.1.4d.5. The Treasurer shall be</del> <b>Serve as</b> the standing committee chairman of the Financial Affairs Committee.</p> <p><del>V.1.4d.6. Perform the duties as outlined in the</del> <b>LATA Policy and Procedure Manual.</b></p> <p><del>V.1.4d.7. The Treasurer shall p</del> <b>P</b>erform other duties as assigned by the President.</p> <p><b>V.1.5. Section VI: Director of Continuing Education</b></p> <p><b>V.1.5a. Qualifications:</b> In order to hold the office of Director of Continuing Education, a person must be state certified and certified by the N.A.T.A. Board of Certification (BOC); and a member in good standing with both Associations. The person must also have been employed as an athletic trainer in the State of Louisiana for two calendar years.</p> <p><b>V.1.5b. Terms of Office:</b> <del>The term of office shall be</del> <b>Four</b> (4) years. <del>and A term shall begin at either</del> the conclusion of the <del>annual -s</del> <b>annual -s</b> Summer <del>symposium. Business Meeting, or on July 1</del> <b>symposium. Business Meeting, or on July 1</b> <del>(whichever comes first)</del></p> <p><b>V.1.5c. Number of Terms:</b> A member may hold the office of Director of Continuing Education for only two (2) consecutive terms.</p> <p><b>V.1.5d. Duties: The Director of Continuing Education shall:</b></p> <p><del>V.1.5d.1. The Director of Continuing Education</del></p> |
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|  |  | <p><del>shall, B</del>based on <del>NATA-current</del> BOC requirements, determine the qualifications of continuing education units for all symposiums, clinics and workshops related to sports medicine held by the Association.</p> <p><del>V.1.5d.2. The Director of Continuing Education shall m</del><b>Maintain</b> a listing of all certified members who attend any education symposium or clinic that is sponsored by the Association. This listing will be kept <b>on file</b> for a minimum of four (4) years.</p> <p><del>V.1.5d.3. The Association will f</del><b>F</b>ollow the requirements for <del>C.E.U.continuing education</del> reporting procedures as outlined by the <b>BOCNATA</b>.</p> <p><del>V.1.5d.4. The Director of Continuing Education shall s</del><b>S</b>et up and conduct whatever activity and function the Education Committee or membership <del>feels is</del><b>deem to be</b> necessary to promote the objectives of the Association.</p> <p><del>V.1.5d.5. The Director of Continuing Education shall be</del><b>Serve as a</b>the <del>standing committee</del><b>Chairmember</b> of the Education Committee.</p> <p><del>V.1.5d.6. Perform the duties as outlined in the</del><b>LATA Policy and Procedure Manual.</b></p> <p><del>V.1.5d7 The Director of Continuing Education shall p</del><b>P</b>erform other duties as assigned by the President.</p> <p><b>V.1.6. Past President</b></p> <p><b>V.1.6a. Qualifications: In order to hold the position of Past President, a person must be state certified and a member in good standing with the Association.</b></p> <p><b>V.1.6b. Terms of Office: The term shall</b> conclude when the current President replaces him/her. .</p> |
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**Article V: Committees**

The following standing committees shall be composed of a minimum of five (5) LATA members who are in good standing with the Association, with one of the members being the chairperson. All

**V.1.6d. Duties:**

**V.1.6d.1 Perform the duties as outlined in the LATA Policy and Procedure Manual.**

**V.1.6d2. Perform other duties as assigned by the President.**

**V.1.7. Ethics Sub-Committee Chair**

**V.1.7a. Qualifications: The Ethics Sub-Committee Chair shall be appointed by the members of the ~~advisory board~~ the Executive Committee. In order to hold the position of Ethics Sub-Committee Chair, a person must be a Chair for one of the LATA's standing committees, state certified and certified by the BOC; and a member in good standing with each of these groups.**

**V.1.7b.. Duties:**

**V.1.7d.1 ~~Serve as a liaison between the Executive Committee and the LSBME Athletic Training Advisory Committee.~~**

**V.1.7d.2 Serve as an ex-officio, non-voting, member of the Executive Committee.**

**V.1.7d.3. Perform the duties as outlined in the LATA Policy and Procedure Manual.**

**V.1.7d.4. Perform other duties as assigned by the President.**

**V.1.8. At-Large Member**

**V.1.8a. Qualifications: The At-Large Member shall be appointed by the President. In order to hold this position, a person must be a state certified athletic trainer and a member in good standing with the association.**

**V.1.8b. Terms of Office: The term shall be at the discretion of the President of the LATA and shall begin at the conclusion of the annual summer symposium.**

**V.1.8c. Number of Terms: A member may hold the position of At-Large Member for a duration**

## Current ByLaws (2007)

chairpersons must hold state certification with the LATA membership and shall be appointed by the President. The committee members are to be selected by the chairperson with the approval of the President. The Ethics and the Hall of Fame Committees shall be comprised of only Louisiana State Certified Athletic Trainers that are in good standing with the Association. A member of the organization can only be involved with one (1) committee at a time, except with the approval of the President.

Any committee must seek approval from the Executive Committee, by presenting a budget, prior to spending of any money and must have membership approval for any amount over \$2500.00 per calendar year. The Committee Chairman shall have the responsibility for obtaining and must present an invoice to the treasurer prior to reimbursement for any money spent on behalf of the Association. The Executive Committee may add a new committee, on an emergency basis, and then shall be voted on by the membership at the next meeting.

### Section I: Executive Committee

The purpose of the Executive Committee is to set up a course of action, which the association will follow and agendas for the general business meeting. The executive committee shall be responsible for retaining a lawyer to represent the Association, when necessary, on

## Proposed Amendments 2013

**determined by the current Association President.**

### **V.1.8d. Duties:**

**V.1.9d.1 Responsible for the Charlie Martin Service Award.**

**V.1.9d.3. Perform the duties as outlined in the LATA Policy and Procedure Manual.**

**V.1.9d.4. Perform other duties as assigned by the President.**

### **V.1.9. Medical Advisor**

**V.1.9a. Qualifications: In order to hold the appointment of Medical Advisor, a person must be a Louisiana licensed medical physician and a member in good standing with their respective professional association(s).**

**V.1.9b. Terms of Office: The term shall be at the discretion of the President of the LATA and shall begin at the conclusion of the annual summer symposium.**

**V.1.9c. Number of Terms: A person may hold the position of Medical Advisor for a duration determined by the current Association President.**

**V.1.9d. Duties: The Medical Advisor shall**

**V.1.9d.1. Serve as a professional medical consultant to the Association.**

**V.1.9d.2. Serve as an ex-officio, non-voting, member of the Executive Committee.**

**V.1.9d.3. Perform the duties as outlined in the LATA Policy and Procedure Manual.**

**V.1.9d.4. Perform other duties as assigned by the President.**

### **V.1.10. Student Representatives**

**The Association shall have two student representatives which are 1) junior-level and 2) senior-level.**

**V.1.10a. Qualifications: In order to hold the appointment of Junior/Senior Student**



## Current ByLaws (2007)

matters dealing with Athletic Training within the State of Louisiana. The committee shall be composed of all elected Association officers, the past President, one member-at-large (selected by the President), one student member (selected by the president, without voting privileges) and the Medical Advisor. This advisor shall be a physician who will serve a two (2) year term and the student member shall serve only a one (1) year term.

The Executive Committee shall be responsible for setting up qualifications, reviewing nominations, and voting on nominees for the following awards:

2. Honorary LATA
3. Charlie Martin Distinguished Service

### Section IV: Education Committee

The purpose of the Education Committee shall be to improve expertise, knowledge and functional skills of the profession of Athletic Training. The Director of Continuing Education shall be a standing member of this committee. The Education committee shall be responsible for setting up qualifications, reviewing nominations, and voting on nominees for the following educational awards:

1. Christmas (College) and Harvey (High School) Scholarships
2. Academic Excellence

### Section VII: Financial Affairs Committee

## Proposed Amendments 2013

**Representative, the students must be enrolled in an accredited athletic training education program in the state.**

**V.1.10b. Terms of Office: The term of appointment shall be for one (1) year at each level. These appointments shall begin at the conclusion of the annual summer symposium.**

**V.1.10c. Number of Terms: After serving as the Junior Representative, she/he shall automatically be appointed as the Senior Representative.**

**V.1.10d. Duties:**

**V.1.10d.1. The Junior Student Representative shall serve as consultant on matters of the Association as they relate to students.**

**V.1.10d.2. The Senior Student Representative shall serve as the Louisiana representative on the Student Senate of the Southeast Athletic Trainers' Association (SEATA); as well as a consultant on matters of the Association as they relate to students.**

**V.1.10d.3. Both students shall serve as an ex-officio, non-voting, members of the Executive Committee.**

**V.1.10d.4. Perform the duties as outlined in the LATA Policy and Procedure Manual.**

**V.1.10d.5. Perform other duties as assigned by the President.**

### Article VI: Committees

#### **VI.1. Standing Committees**

The ~~following~~ standing committees for the Association shall be **1) Executive Committee, 2) Education, 3) Ethics Sub-Committee, 4) Financial Affairs, 5) Governmental**

## Current ByLaws (2007)

The purpose of this committee shall be to deal with all aspects of financial matters concerning the Association on behalf of the membership in regards to generating revenues. The committee shall be responsible for pursuing and collecting applicants for Corporate Sponsorships. Any applications must be submitted to the Executive Committee for approval prior to either the Winter or Summer Business Meeting and then shall be voted on by the membership. The Treasurer shall serve as a standing chairman of this committee.

### Section II: Governmental Affairs Committee

The purpose of the Governmental Affairs Committee is to organize and lobby for legislation in the best interest of the profession of athletic training and the health care and welfare of the physically active. The committee will also be responsible for keeping a watch on all governing boards on any matters that might concern our Association and/or law. The committee shall submit any recommendations for legislative changes to the Executive Committee in writing prior to the summer/winter business meeting. The Governmental Affairs Committee shall have an Ethics Sub-Committee. The purpose of the Ethics Sub-Committee will be to make sure that only the highest professional standards and ethics are employed by the association and by each member. The committee will be responsible for seeing that members are becoming certified and that any person who is falsely portraying themselves as an athletic trainer is brought to the attention of the State Board of Medical Examiners.

### Section IV: Hall of Fame Committee

The purpose of the Hall of Fame Committee shall be to set up qualifications, to review nominations for the Association's Hall of Fame and then make the necessary recommendations to the Executive Committee. The committee will also be responsible for obtaining and maintaining a history of all Hall of Fame members, past and future, of the association. This committee shall be comprised of only Hall of Fame members.

### Section V: Organizational Affairs Committee

## Proposed Amendments 2013

**Affairs, 6) Hall of Fame, 7) Organizational Affairs, 8) Public Relations, 9) Regional Representatives Sub-Committee, and 10) Research and Development 11) Secondary Schools**

- VI.1.1 Each committee** shall be composed of a minimum of five (5) ~~LATA~~ members who are in good standing with the Association, with one of the members being the chairperson. **The Executive Committee shall solicit the membership with a committee interest form to identify members to be appointed to each committee. The chairperson, with the approval of the President, shall select committee members.**
- VI.1.2** All chairpersons must hold state certification ~~with the LATA membership~~ and shall be appointed by the President, **with Executive Committee approval.**
- VI.1.3** ~~The committee members are to be selected by the chairperson with the approval of the President. The Ethics and the Hall of Fame Committees shall be comprised of only Louisiana State Certified Athletic Trainers that are in good standing with the Association.~~ A member of the organization can only be involved with one (1) committee at a time, except with the approval of the President.
- VI.1.4 Each** ~~Any~~ committee ~~may~~ **must** seek ~~Executive Committee~~ **funding approval** from the Executive Committee, by presenting a budget **with justification**, prior to ~~the~~ **the Committee Chair shall have the responsibility for obtaining and must present an invoice to the treasurer prior to reimbursement for any money spent on behalf of the Association.**
- VI.1.5 The Executive Committee, and** ~~must~~ **must** have ~~the general membership approval for any amount over \$2,500.00 per calendar year. The Committee Chairman shall have the responsibility for obtaining and must present an invoice to the treasurer prior to reimbursement for any money spent on behalf of the Association.~~
- VI.1.6** The Executive Committee ~~Executive Committee~~ may add an Ad-hoc only at a Winter Business Meeting and

## Current ByLaws (2007)

The purpose of the Organizational Affairs Committee is to add, update and/or assist in the amending of any proposed changes to the Association's By-Laws and other tasks that affect the Association. The Secretary shall serve as a standing committee chairman of this committee.

### Section III: Public Relations Committee

The Public Relations Committee shall promote the profession of athletic training and the purpose and function of the Association to the public. The purpose of the Public Relations Committee is to promote business and educational meetings, report the outcomes and findings of these meetings to the membership and to the public through a minimum of three annual newsletters, to provide education and information relevant to the profession for the Association.

**The PR Committee shall have an LHSAA sub committee.** The purpose of this committee shall be the selection of adult and student athletic trainers for the All-Star Games. The committee shall also be the liaison between the two organizations.

### Section VIII: Research and Development Committee

The purpose of the Research and Development Committee shall encourage membership, organizational involvement, and development in local, regional, and national research and educational enhancement activities aimed at improving health care for the physically active.

## Proposed Amendments 2013

Summer Business Meeting and voted on by the general membership.

### VI.2 Executive Committee

The purpose of the Executive Committee is to **serve as the governing body for the Association, as stipulated in these by-laws and to oversee the operations of the Association, as written in the LATA Policy and Procedure Manual.**

#### VI.2.1 Responsibilities

**VI.2.1a. Develop set-up** a course of action, which the association will follow and agendas for the general business meetings.

**VI.2.1b.** The executive committee shall be responsible for retaining a lawyer to represent the Association, when necessary, on matters dealing with Athletic Training within the State of Louisiana.

~~**VI.2.1c. The committee shall be composed of all elected Association officers, the past President, one member-at-large (selected by the President), one student member (selected by the president, without voting privileges) and the Medical Advisor. This advisor shall be a physician who will serve a two (2) year term and the student member shall serve only a one (1) year term.**~~

~~The Executive Committee~~ Setting up qualifications, reviewing nominations, and voting on nominees for the following awards:

- Bubba Porche Awards (High School and College)
- Honorary LATA Membership
- Charlie Martin Distinguished Service Award

#### VI.2.2. Ethics Sub-Committee.

**The Ethics Sub-Committee shall be a committee under the Executive Committee and report to the Executive Committee. The Sub-Committee shall be composed of the current sitting LATA members on the LSBME Advisory Board** Chairs of the LATA standing committees. **The purpose of the Ethics Sub-Committee will be to make sure that only the highest professional**

**Article VI: Meetings**

The Association will have at least a Summer Symposium and a Business meeting every year. The Education Committee may hold an additional educational symposium for the membership. The cost of any symposium will be determined by the Host Athletic Trainer and Treasurer. An additional fee, to be determined by the Treasurer, will be assessed to any on-site registrations. The Association's refund policy will be stated on the registration form.

**Section I: Summer Symposium**

standards and ethics are employed by the association and by each member. The committee will be responsible for seeing that members are becoming certified and that any person who is falsely portraying themselves as an athletic trainer is brought to the attention of the Louisiana State Board of Medical Examiners' Athletic Training Advisory Committee.

**V.1.2.3 Regional Representatives Sub-Committee**

The Parishes in the State of Louisiana shall be divided up into nine (9) regions, as determined by the Executive Committee, based on number of athletic trainers and employment settings within a geographical area.

**V.1.8a. Qualifications:** In order to hold the position of Regional Representative, a person must be a state certified athletic trainer employed in the respective region and a member in good standing with the Association.

**V.1.8b. Terms of Office:** The term of office shall be at the discretion of the President.

**V.1.8c. Number of Terms:** The number of terms shall be at the discretion of the current President. .

**V.1.8d. Duties: The Regional Representative shall:**

**V.1.8d.1. Represent the membership of their respective region on all matters of the Association.**

**V.1.8d.2. Conduct a minimum of two (2) regional business meetings each year.**

**V.1.8d.3. Improve statewide communication between the Association and the regional membership.**

**V.1.8d.4. Bridge the gap between athletic training work settings within the region.**

**V.1.8d.5. Perform the duties as outlined in the LATA Policy and Procedure Manual.**

**V.1.8d.6. Perform other duties as assigned by the President.**

## Current ByLaws (2007)

The Summer Symposium will be held during the summer months after school dismisses for the summer. Schools having a desire to host the meeting must submit a proposal to the general membership at the Summer Business Meeting. The symposium will be held at a site to be determined by the voting membership. Preference may be given to a northern site, but not two (2) years in a row.

### Section II: Winter Business Meeting

The Winter Business Meeting will be held at a site and on a date to be voted on by the membership at the Summer Symposium Business Meeting. The Winter Business Meeting may be held in conjunction with the Hall of Fame Enshrinement at a site to be determined at the Summer Symposium immediately preceding. (Amended 06/06)

### Section III: Special Meeting(s)

Special meetings can be called by the President, Executive Committee or upon written request of five (5) certified members. Special meetings called will be held at a central location. The Education Committee may call for an additional education seminar to be held between the summer symposium and the winter business meeting. Arrangements for these meetings will be made by the Secretary and published in the next newsletter or by mail-out.

### Section IV: Voting Quorum

A quorum for the Summer Symposium and Winter Business Meetings is to be on quarter (1/4) of the certified members.

### Article VII: Dues

The following dues will be assessed against the membership on a yearly basis:

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## Proposed Amendments 2013

### VI.3 Education Committee

The purpose of the Education Committee shall be to improve expertise, knowledge and functional skills of the profession of Athletic Training. The Director of Continuing Education shall be a standing member of this committee. The Education committee shall be responsible for setting up qualifications, reviewing nominations, and voting on nominees for the following educational awards:

- **Gordon Reynolds (High School) Scholarship**
- **Eugene Christmas (College) Scholarship**

### VI.4 Financial Affairs Committee

The purpose of ~~the Financial Affairs C~~**this** committee shall be to deal with all aspects of financial matters concerning the Association on behalf of the membership ~~in regards to generating revenues~~. The committee shall be responsible for pursuing and collecting applicants for Corporate Sponsorships. Any applications for Corporate Sponsorship must be submitted to the Executive Committee for approval prior to either the Winter or Summer Business Meeting ~~and then shall be voted on by the membership~~. The Treasurer shall serve as a standing chairman of the committee.

### ~~VI.5 Section H: Governmental Affairs Committee~~

The purpose of the Governmental Affairs Committee is to organize and lobby for legislation in the best interest of the profession of athletic training and the health care and welfare of the physically active. The committee will also be responsible for keeping a watch on all governing boards on any matters that might concern our Association and/or law. The committee shall submit any recommendations for legislative changes to the Executive Committee in writing prior to the summer and/or winter business meeting. ~~The Governmental Affairs Committee shall have an Ethics Sub-Committee. The purpose of the Ethics Sub-Committee will be to make sure that only the highest professional standards and ethics are employed by the association and by each member. The committee will be responsible for~~

## Current ByLaws (2007)

Dues are to be paid to the Treasurer by February 30<sup>th</sup> of the fiscal year. (Fiscal year runs January 1 through December 31). Those members who do not pay their dues by the end of the fiscal year will be dropped from the rolls.

### Article VIII: Amending Process

Proposed amendment(s) to the By-Laws shall be submitted in writing to the chairman of the Organizational Affairs committee at the beginning of either the Winter or Summer Meeting. The proposed change(s) will be discussed in the committee and presented at the general meeting. The change(s) will be discussed again and voted on at the next scheduled meeting. Passage of a proposed amendment(s) will require a two-thirds majority vote of the certified membership present.

## Proposed Amendments 2013

~~seeing that members are becoming certified and that any person who is falsely portraying themselves as an athletic trainer is brought to the attention of the State Board of Medical Examiners.~~

### **VI.6 Hall of Fame Committee**

The purpose of the Hall of Fame Committee shall be to **deal with all aspects of the Association's Hall of Fame. The committee shall** set up qualifications, to review nominations for the Association's Hall of Fame and then ~~make~~ **select the recipient(s) of this honor. The committee chair shall** ~~submit~~ **make the application for each recipient** available ~~the necessary recommendations~~ to the Executive Committee **for approval** review. The committee will also be responsible for obtaining and maintaining a history of all Hall of Fame members, past and future, of the association. **This committee shall make recommendations for both SEATA and NATA Hall of Fame recognition.** This committee shall be comprised of only Hall of Fame members.

~~Executive Committee~~

### **VI.7 Organizational Affairs Committee**

The purpose of the Organizational Affairs Committee **shall be to deal with all aspects of the Association's organizational structure. The committee shall** ~~is to add, update and/or assist in the amending of~~ **develop** any proposed **wording** changes to the Association's By-Laws, Policy and Procedures Manual, assist the Secretary in election duties and other tasks that affect the Association. The Secretary shall serve as a standing committee chairman of this committee.

### **VI.8 ~~Section III: Public Relations Committee~~**

The Public Relations Committee shall promote the profession of athletic training and the purpose and function of the Association to the public. The purpose of the Public Relations Committee is to promote business and educational meetings, report the outcomes and findings of these meetings to the membership and to the public through ~~a minimum of three annual~~ newsletters, **e-blasts, etc.**, to provide education and information relevant to the profession for the Association.



Louisiana Athletic Trainers Association

Executive Committee

- President-----Gary Lewis (07)
- Vice President-----Mike Dawson (07)
- Secretary-----Cary Berthelot (10)
- Treasurer-----Gerard White (07)
- Dir. of Continuing Ed. -----Karen Lew (10)
- Past President-----Ed Evans
- Member-at-Large-----Scott Cochran
- Student Representative----Bart Folse, Nicholls

\*\*the number in parenthesis represents the next year of election

**VI.9 Research and Development Committee**

The purpose of the Research and Development Committee shall encourage membership, organizational involvement, and development in local, regional, and national research and educational enhancement activities aimed at improving health care for the physically active.

**VI.10 Secondary Schools Committee**

~~The PR Committee shall have an LHSAA sub-committee.~~ The purpose of ~~the Secondary Schools C~~his committee shall be **to promote athletic training i the secondary school setting. The committee may be responsible for the selection of certified athletic trainers adult and high school students- athletic trainers for the All-Star Games. The committee shall also be the liaison between the two organizations.**

~~**Section IV: Hall of Fame Committee**~~

~~The purpose of the Hall of Fame Committee shall be to set up qualifications, to review nominations for the Association's Hall of Fame and then make the necessary recommendations to the Executive Committee. The committee will also be responsible for obtaining and maintaining a history of all Hall of Fame members, past and future, of the association. This committee shall be comprised of only Hall of Fame members.~~

~~**Section V: Organizational Affairs Committee**~~

~~The purpose of the Organizational Affairs Committee is to add, update and/or assist in the amending of any proposed changes to the Association's By-Laws and other tasks that affect the Association. The Secretary shall serve as a standing committee chairman of this committee.~~

~~**Section IV: Education Committee**~~

~~The purpose of the Education Committee shall be to improve expertise, knowledge and functional skills of the profession of Athletic Training. The Director of Continuing Education shall be a standing member of this committee. The Education committee shall be responsible for setting up qualifications, reviewing nominations, and voting on~~

*Standing Committees  
and Chairpersons*

Governmental Affairs-----Jason Drury  
Public Relations-----Andy Hurla  
Hall of Fame-----Bob Goodwin  
Organizational Affairs-----Cary Berthelot  
Education-----Karen Lew  
Financial Affairs-----Gerard White  
Research and Development-----Mike Brunet, Jr.  
High School Task Force-----Donnie Kron

~~nominees for the following educational awards:  
3.-----CMS Canvas (Christmas and Harvey) Scholarships  
4.-----Academic Excellence~~

~~**Section VII: Financial Affairs Committee**~~

~~The purpose of this committee shall be to deal with all aspects of financial matters concerning the Association on behalf of the membership in regards to generating revenues. The committee shall be responsible for pursuing and collecting applicants for Corporate Sponsorships. Any applications must be submitted to the Executive Committee for approval prior to either the Winter or Summer Business Meeting and then shall be voted on by the membership. The Treasurer shall serve as a standing chairman of this committee.~~

~~**Section VIII: Research and Development Committee**~~

~~The purpose of the Research and Development Committee shall encourage membership, organizational involvement, and development in local, regional, and national research and educational enhancement activities aimed at improving health care for the physically active.~~

**Article VII: Conduct of Business Meetings**

**VII.1 LATA Business**

**Business of the Association shall be conducted by the Executive Committee. The Executive Committee may submit items of LATA business to the voting membership for a vote at a members meeting,. Submitted items will be confirmed by a simple majority of the valid votes cast.**

**VII.2 Executive Committee Meeting(s)**

**The Executive Committee shall meet at the summer educational symposium and at the winter business meeting, and at any other time that the President determines it necessary to call a Executive Committee meeting.**

**VII.2.1 A quorum for an Executive Committee Meeting shall be five (5) of the voting members.**



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|  | <p><b>VII.2.2</b> All members of the Executive Committee are expected to be in attendance at both executive and general summer and winter business meetings. In the extenuating circumstances requiring an absences, the President should be notified prior to said meeting.</p> <p><b>VII.2.3</b> <b>The President may submit appropriate items of LATA business to the Executive Committee in a meeting session with a quorum of the Executive Committee present, for a, electronic computer technology or by conference call. For electronic voting procedure, the President shall first secure a "second" to the proposal; and then submit the proposal to each member of the Executive Committee, by electronic computer technology, with a request to submit a "yes" or "no" vote on the proposal, by a date specified by the President. An immediate vote by conference call or other electronic means is permissible. Executive Committee approval of items submitted shall require a "yes" vote of at least five (5) voting members of the Executive Committee, regardless of voting method.</b></p> <p><b>VII.2.4</b> <b>Members of LATA who are in good standing may attend Executive Committee meetings as provided for in the LATA Policies and Procedures Manual.</b></p> <p><b>VII.3</b> <b>Members Meeting(s)</b><br/>The Executive Committee shall hold general membership meetings during the summer educational symposium and winter business meeting to conduct the business of the Association. A quorum for any general membership business meeting shall be a majority of the number of state certified members registered for the meeting. The quorum does not have to consist of all registered members in attendance for the meeting.</p> <p><b>VII.4</b> <b>Educational Symposium(s) / Session(s)</b><br/>The Association shall host <del>will have at least a Summer Symposium and a Business</del> <b>a minimum of one educational symposium-meeting</b> every year; <del>provided that, -t-The</del> <b>provided that, -t-The</b> Education Committee may <b>be permitted to host</b> <del>hold an</del></p> |
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additional educational ~~symposium-sessions~~ for the membership. The cost of any symposium ~~shall will~~ be determined by the ~~hHost~~ ~~site chair-Athletic Trainer~~ and Treasurer, **with approval of the Financial Affairs Committee.** ~~An a~~Additional fee(s), ~~to be determined by the Treasurer, will~~ **may** be assessed **by the Financial Affairs Committee** to ~~any on-site~~ registration **only after approval of the** Executive Committees. The **Treasurer shall state the** Association's refund policy ~~will be stated~~ on the registration form.

**VII.4.1 Section I: Summer Symposium and Business Meeting**

The Summer Symposium ~~shall will~~ be held ~~during the summer months at a time~~ after **which the public/private** school **systems** dismisses for their summer **break.** ~~Any group of members Schools~~ having a desire to host the ~~symposium-meeting~~ must submit a proposal to the general membership ~~during at the sSummer bBusiness mMeeting.~~ The symposium will be held at a site to be determined by the voting membership **present at the meeting.**

**VII.4.2 Section H: Winter Business Meeting**

The Winter Business Meeting will be held at a site and on a date to be voted on by the membership ~~during at the sSummer sSymposium bBusiness mMeeting.~~ ~~The Winter Business Meeting may be held in conjunction with the Hall of Fame Enshrinement at a site to be determined at the Summer Symposium immediately preceding.~~ ~~(Amended 06/06)~~ **Additionally, the Education Committee may host an educational session should the membership determine a need.**

**VII.4.3 Section III: Special Meeting(s)**

Special meetings can be called by the President, Executive Committee ~~Committee~~ or upon written request of five (5) certified members **to an executive committee member.** Special meetings called will be held at a central location. The Education Committee may call for an additional

education seminar to be held between the summer symposium and the winter business meeting. Arrangements for these meetings will be made by the Secretary and published on the website and e-blast.

**VII.5 ~~Section IV: Voting Quorum~~**

~~A quorum for the Summer Symposium and Winter Business Meetings is to be on quarter (1/4) of the certified members.~~

**Article VIII: Amending Process**

Proposed amendment(s) to the By-Laws shall be submitted in writing ~~through~~ the ~~Chair~~**chairman** of the Organizational Affairs committee **to the Executive Committee** at the beginning of either the Winter or Summer Meeting. The proposed change(s) will be discussed in the **executive** committee and presented at the general meeting. The change(s) will be discussed again and voted on-line. Passage of a proposed amendment(s) will require a two-thirds majority vote of the certified membership present.

The following is provided for informational purposes only. This information is NOT part of the Bylaws of the Association.



**Louisiana Athletic Trainers Association**

***Executive Committee  
Committee***

|  |                              |
|--|------------------------------|
| <b>President</b>                       | <b>Gerard White (2013)</b>   |
| <b>Vice President</b>                  | <b>Phil Shaw (2013)</b>      |
| <b>Secretary</b>                       | <b>Micki Collins (2014)</b>  |
| <b>Treasurer</b>                       | <b>Scott Cochran (2015)</b>  |
| <b>Director of Continuing Ed</b>       | <b>William Keller (2014)</b> |
| <b>Past President</b>                  | <b>Gary Lewis (2013)</b>     |
| <b>Member-at-Large</b>                 | <b>Scott Giardina (2013)</b> |
| <b>Student Representative (Junior)</b> |                              |
| <b>Student Representative (Senior)</b> |                              |

|                           |                                |
|---------------------------|--------------------------------|
| <del>President</del>      | <del>Gary Lewis (07)</del>     |
| <del>Vice President</del> | <del>Mike Dawson (07)</del>    |
| <del>Secretary</del>      | <del>Cary Berthelot (10)</del> |
| <del>Treasurer</del>      | <del>Gerard White (07)</del>   |

**Current ByLaws (2007)**

**Proposed Amendments 2013**

~~Dir. of Continuing Ed. — Karen Lew (10)~~  
~~Past President — Ed Evans~~  
~~Member at Large — Scott Cochran~~  
~~Student Representative — Bart Folse, Nicholls~~

\*\*the number in parenthesis represents the next year of election

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*Standing Committees  
and Chairpersons*

~~Governmental Affairs — Jason Drury~~  
~~Public Relations — Andy Hurla~~  
~~Hall of Fame — Bob Goodwin~~  
~~Organizational Affairs — Cary Berthelot~~  
~~Education — Karen Lew~~  
~~Financial Affairs — Gerard White~~  
~~Research and Development — Mike Brunet, Jr.~~  
~~High School Task Force — Donnie Kron~~

**Education**      **William Keller (2014)**  
**Ethics** Sub-Committee      TBA  
**Financial Affairs**      **Scott Cochran (2015)**  
**Governmental Affairs**      **BJ Duplantis**

**Current ByLaws (2007)**

**Proposed Amendments 2013**

|  |  |   |
|--|--|---|
|  |  | <p><b>Hall of Fame</b>     <b>Bob Goodwin</b><br/><b>Organizational Affairs</b>     <b>Micki Collins (2014)</b><br/><b>Public Relations</b>     <b>John Boudreaux</b><br/>Regional Representatives Sub-     TBA<br/>Committee<br/><b>Research and Development</b>     <b>Mike Brunet, Jr.</b><br/><b>Secondary Schools</b>     <b>Alex Dibbley</b></p> <p><b>ADOPTED: JANUARY 2000</b><br/><b>REVISED: JANUARY 2001</b><br/><b>AMENDED: JANUARY 2002</b><br/><b>AMENDED: JUNE 2006</b><br/>AMENDED: JUNE 2007<br/><b>AMENDED: JUNE 2013</b></p> |
|--|--|---|